

To All Members,

Effective **Wednesday, November 9th**, the Chapter Decline Policy will be in effect. The Chapter Decline Policy provides for a \$10 fine for a member who does not accept a SUB-VARSITY or MIDDLE SCHOOL assignment while their Arbiter calendar indicates availability. The decline fee for a VARSITY assignment is \$75.

There are two basic methods that will trigger the \$10 or \$75 fine for failing to accept an assignment:

1. On a date the official has indicated availability for assignment, the official declines an assignment scheduled for that specific date.
2. The official fails to accept the assignment within 72 hours of the assignment being made and subsequently, the Arbiter program automatically removes the official from the assignment.

Once again, all officials are instructed to manage their Arbiter calendar by using the options available in the Arbiter program to block full or partial days. Each individual has the knowledge of their personal schedule and it is the member's responsibility to maintain their Arbiter calendar throughout the season.

**Those who fail to manage their Arbiter calendar and decline the MIDDLE SCHOOL OR SUB VARSITY assignment when indicating available, or fail to accept an assignment on a timely period will be assessed the \$10 fee. The VARSITY fee that will be assessed under the same conditions is \$75.**

Thank you for your cooperation.

Robert A. Torres  
President